## METRO BANGUED WATER DISTRICT ANNUAL PROCUREMENT PLAN FOR THE CY 2018

				FOR THE CY 2018			
Code PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Ads/Post Sub/Open Notice of Contract of IAEB of Bids Award Signing	Source of Funds	MOOE CO	Remarks (brief description of Program/Project)
I. 1	WATER SYSTEM IMPROVEMENT  Installation of 4 kms. (8") - Transmission Line (Phase 1)	Technical	Competitive Bidding	3rd Quarter	Internally Generated Funds	8,000,000.00	To mitigate the problem of the District in the near future re: shortage of water supply / to draw the remaining discharge of water (for the MBWD) per approved by the National Water Resources Board (NWRB)
2	Installation of 4 kms. (8") - Transmission Line (Phase 1)	Technical	Competitive Bidding	4th Quarter	Internally Generated Funds	4,000,000.00	To mitigate the problem of the District in the near future re: shortage of water supply / to draw the remaining discharge of water (for the MBWD) per approved by the National Water Resources Board (NWRB)
3	Installation of Distribution Line @ Calaba Area	Technical	Shopping	1st Quarter	Internally Generated Funds	850,000.00	For MBWD service extension/expansion program
4	Sitio Lengleng (Velasco, Tayum) Distribution Line	Technical	Shopping	2nd Quarter	Internally Generated Funds	469,000.00	For MBWD service extension/expansion program
5	Installation of Varoius Distribution Lines @ Bangued, Peñarrubia, Tayum, and Pidigan.	Technical	Competitive Bidding	1st Quarter	Internally Generated Funds	1,500,000.00	For MBWD service extension/expansion program
6	Installation of Varoius Distribution Lines @ Bangued, Peñarrubia, Tayum, and Pidigan.	Technical	Competitive Bidding	2nd Quarter	Internally Generated Funds	2,000,000.00	For MBWD service extension/expansion program
7	Installation of Varoius Distribution Lines @ Bangued, Peñarrubia, Tayum, and Pidigan.	Technical	Competitive Bidding	3rd Quarter	Internally Generated Funds	1,606,000.00	For MBWD service extension/expansion program
п.	OFFICE BUILDING  Construction of New Office Building	Technical	Competitive Bidding	1st Quarter	Internally Generated Funds	11,500,000.00	For MBWD Personnel/employees' use.
2	Construction of New Office Building	' Technical	Competitive Bidding	2nd Quarter	Internally Generated Funds	11,500,000.00	For MBWD Personnel/employees' use.
3	Construction of New Office Building	Technical	Competitive Bidding	3rd Quarter	Internally Generated Funds	11,500,000.00	For MBWD Personnel/employees' use.
4	Construction of New Office Building	Technical	Competitive Bidding	4th Quarter	Internally Generated Funds	11,500,000.00	For MBWD Personnel/employees' use.
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ш. 1	ACQUISITION OF EQUIPMENTS/TOOLS/FIXTURES/VEHICLES/LAND Pneumatic Breaker	Technical	Shopping	2nd Quarter	Internally Generated Funds	250,000.00	To be used for Concrete demolition re: Projects/Repair of Underground leaks, etc.
2	Tools (Plumbing)	Technical	Shopping	1st Quarter	Internally Generated Funds	200,000.00	For regular repairs/maintenance of Distribution Lines and Servi Lines
3	Concrete Cutter	Technical	Shopping	4th Quarter	Internally Generated Funds	80,000.00	To be used for Concrete demolition re: Projects/Repair of Underground leaks, etc.
4	Compressor	Technical	Competitive Bidding	1st Quarter	Internally Generated Funds	1,500,000.00	To be used for Concrete demolition re: Projects/Repair of Underground leaks, etc.

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Code			<u> </u>	FOR THE CY 2018	1			
(PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity Ads/Post Sub/Open Notice of Contract of IAEB of Bids Award Signing		MOOE	СО	Remarks (brief description of Program/Project)
5	Aircon	Admin	Shopping	3rd Quarter	Internally Generated Funds		375,000.00	For Office Use.
6	Steel Filing Cabinet	Admin	Shopping	4th Quarter	Internally Generated Funds		20,000.00	For Office Use.
7	Office Computer	Admin	Shopping	3rd Quarter	Internally Generated Funds		128,000.00	For Office Use.
8	Printer	Admin	Shopping	3rd Quarter	Internally Generated Funds		20,000.00	For Office Use.
9	UPS	Admin	Shopping	3rd Quarter	Internally Generated Funds		12,000.00	For Office Use.
10	CPU Rated Power Supply	Admin	Shopping	3rd Quarter	Internally Generated Funds		20,000.00	For Office Use.
11	Grass Cutter	Technical	Shopping	3rd Quarter	Internally Generated Funds		20,000.00	For cleaning of sorroundings of the Casamata MBWD Office and at Lusuac MBWD Compound
12	Furnitures and Fixtures	Technical	Shopping	4th Quarter	Internally Generated Funds		700,000.00	For the New Office Building
13	Lot for Septage Project	Technical	Competitive Bidding	3rd Quarter	Internally Generated Funds		10,000,000.00	as per Water District's mandate to construct septage facility
14	SCADA System	Technical	Competitive Bidding	4th Quarter	Internally Generated Funds		5,000,000.00	For MBWD Technical Division monitoring and system upgrading
15	ISO 2015 Certification	Technical	Competitive Bidding	2nd Quarter	Internally Generated Funds		1,500,000.00	To be certified as an organization which consistently provides services that meet customer and applicable statutory and regulatory requirements.
IV.	CHEMICAL, FILTERING AND LABORATORY						P. Carlotte	
300	Gas - 2.50 cylinder per month	Technical	Shopping	Quarterly	Internally Generated Funds	510,000.00		For water Disinfection
2	Granular- one drum per semester	Technical	Shopping	Quarterly	Internally Generated Funds	17,000.00		For water Disinfection
3	Bacteriological Test	Technical		Not Applicable	Internally Generated Funds	114,000.00		For Water Testing to ensure quality of water
4	Annual chemical/physical water analysis	Technical		Not Applicable	Internally Generated Funds	2,000.00		For Water Testing to ensure quality of water
5	Chlorine Residual Test	Technical	o.	Not Applicable	Internally Generated Funds	190,080.00		For Water Testing to ensure quality of water
V. N	MATERIALS & FITTINGS FOR OPERATION							
	Maintenance of Transmission and Distribution Mains	Technical	Competitive Bidding	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	2,743,200.00	1	Procurement of various supplies and materials needed for the day to day requirements of MBWD; including Laborers/Job Order Employees

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity Ads/Post Sub/Open Notice of Contract	Source of	MOOE	Remarks (brief description of Program/Project)				
				of IAEB of Bids Award Signing		MIGGE	CO (brief description of Program/Project)				
2	Maintenance of Services	Technical	Competitive Bidding	BAC	Internally Generated Funds	2,935,200.00	Procurement of various supplies and materials needed for to day requirements of MBWD; including Laborers/Job Or				
3	Maintenance of Meters	Technical	Competitive Bidding	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally	3,510,000.00	Replacement of Water Meters - 5 yrs. Old and up				
VI.	SUPPLIES										
1	Office Supplies	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated	765,750.00	Procurement of various office supplies needed for the day t				
2	Other Supplies	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Funds Internally Generated Funds	60,000.00	Procurement of various supplies needed for the day to day requirements of MBWD				
VII.	REPAIRS AND MAINTENANCE				Tunus						
	AL MALE MALE AND ALL MALE AND A		+	Not Applied To 1							
1	Buildings and Other Structures	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	360,000.00	Procurement of items needed for the repair and maintenanc buildings and other structures.				
2	Office Equipments	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	60,000.00	Procurement of items needed for the repair and maintenance office equipments				
3	IT Equipment	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	12,000.00	Procurement of items needed for the repair and maintenance IT equipments				
4	Land Transport Equipment	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	420,000.00	Procurement of items needed for the repair and maintenance the District's service vehicles.				
5	Water Treatment Equipment	Technical	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	90,000.00	Procurement of items needed for the repair and maintenance Chlorinator Equipment				
6	Tools, Shop and Garage Equipment	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	12,000.00	Procurement of items needed for the repair and maintenance Tools, Shop and Garage Equipment				
7	Furnitures and Fixtures	Admin	Shopping	Not Applicable: To be procured by Administrative Division as delegated by the BAC	Internally Generated Funds	30,000.00	Procurement of items needed for the repair and maintenance Furnitures and Fixtures				
VIII.	UTILITIES				1/1/						
1	Fuel, Oil and Lubricant	Admin		Not Applicable		Not Applicable		Not Applicable		642,000.00	Procurement of the day to day gasoline, diesel and lubricating needed for MBWD vehicles and equipment
2	Water Expense	Admin		Not Applicable		12,000.00	Water Consumption of Casamata Offices and Main Office				
3	Electricity	Admin		Not Applicable	Internally Generated Funds	540,000.00	Electric Consumption for Lusuac Source, Casamata Hills Off and Main Office				
X	PROFESSIONAL SERVICES										
1	Legal Services	Admin		Not Applicable	Internally Generated Funds	102,000.00	Fees in connection with MBWD legal matters				
X. (	GENERAL SERVICES				2000						
1		Admin		Not Applicable	Generated	102,000.00	Fees in connection with MBWD legal matter				

#### METRO BANGUED WATER DISTRICT ANNUAL PROCUREMENT PLAN FOR THE CY 2018

Code		D) (C)	1 1 1		THE CY 2				-		
(PAP)	Procurement	PMO/ End-User	Mode of		le for Each I			Source of		NAME OF THE OWNER OWNER OF THE OWNER	Remarks
(IAI)	Program/Project	End-User	Procurement	Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	MOOE	CO	(brief description of Program/Project)
1	Customer Account Expense-Meter Reading	Commercial	Not Applicable				Internally Generated Funds	105,600.00		Payment for the Job Order Employees of MBWD	
2	Customer Account Expense-Customer Record	Commercial	Not Applicable					Internally Generated Funds	594,000.00		Payment for the Job Order Employees of MBWD
3	Administrative and General Salaries	Admin	Not Applicable				Internally Generated Funds	594,000.00		Payment for the Job Order Employees of MBWD	
XI.	SECURITY SERVICES					e e					
1	Security Services	Admin		Not A	pplicable		4.	Internally Generated Funds	1,776,000.00		For Security Purposes
XII.	COMMUNICATION										
1	Postage and Deliveries	Admin	Not Applicable					Internally Generated Funds	30,000.00		Postage and Delivery Fees for the requirements of MBWD
2	Telephone Expenses - Landline	Admin		Not A	pplicable			Internally Generated Funds	78,000.00		This is intended to provide communication link services to MBWD office
3	Telephone Expenses - Mobile	Admin		Not A	pplicable			Internally Generated Funds	158,400.00		Load Allowance for the 18 MBWD employees and BODs. And Load for the Data Logger.
4	Internet Expense	Admin	Not Applicable					Internally Generated Funds	120,000.00		Internet Services at MBWD Office.
хш.	ADVERTISING, PROMOTIONAL AND MARKETING	Admin	Not Applicable					Internally Generated Funds	723,000.00		Radio plugs and newsletters(DZPA), BAC Advertisements and Advertisements on other News Letters
XIV.	INSURANCE PREMIUMS AND OTHER FEES	•									
1	Insurance Premiums	Admin		Not A	pplicable			Internally Generated Funds	318,000.00		Payment for the Annual Insurance of MBWD Buildings and Vehicles
2	Franchise Tax (2% of Sales)	Admin	Not Applicable					Internally Generated Funds	1,320,000.00		Annual payment of fees to BIR
3	1% Share for the utilization of natural resources (For 2016 and 2017)	Admin	Not Applicable					Internally Generated Funds	1,320,000.00		Annual payment ( For the years 2016 and 2017)
4	Registration Fees of Motor Vehicles	Admin	Not Applicable				2	Internally Generated Funds	51,900.00		Annual payment for the registration of MBWD Motor Vehicles
5	Real Property Tax	Admin	Not Applicable					Internally Generated Funds	10,000.00		Annual Taxes
6	Fidelity Bond	Admin	Not Applicable					Internally Generated Funds	100,000.00		Annual payment
7	Extraordinary and Miscellaneous Expenses	Admin	Not Applicable					Internally Generated Funds	115,020.00		GM's extraordinary allowance
8	Membership Dues and Contributions to Organizations (For 2017 & 2018)	Admin	2	Not Ap	oplicable			Internally Generated Funds	115,800.00		Annual water charges by regulating authorities (For the years 2017 and 2018)

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Code					THE CY 2							
(PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedu Ads/Post of IAEB	le for Each I Sub/Open of Bids	Notice of Award	t Activity Contract Signing	Source of Funds	MOOE	со	Remarks (brief description of Program/Project)	
9	Other Financial Charges	Admin	Not Applicable						Internally Generated Funds	2,400.00	,	Imposed charges to MBWD by Banks and other Institutions.
XV.	OTHER MAINTENANCE AND OPERATING EXPENSES	Admin		Not Applicable		Internally Generated Funds	5,230,000.00		This is intended for GM's Discretionary Fund, Anniversary Expenses, Christmas Program and Other OMOE.			
XVI.	OTHERS			-								
1	Other Personnel Benefits	Admin	Not Applicable					Internally Generated Funds	2,338,845.04		Program on Awards and Incentives for Excellence (PRAISE), Gender Development and Loyalty Award.	
2	Travel Expenses	Admin	Not Applicable					Internally Generated Funds	2,246,000.00		Travelling Expenses for MBWD Management Staff and Personnel on their Official Business	
3	Training and Scholarship Expense	Admin	Not Applicable				Internally Generated Funds	420,000.00		Registration Fees of Executives, officers and employees in attending seminars, trainings and conferences inside and outside the area and cost of various materials and handouts needed during the said events.		
4	Donations	Admin		Not Applicable				Internally Generated Funds	938,500.00	8	Donations for charitable, religious and other contributions, Water consumption of 50 Drinking Fountains, Corporate Social Responsibility Program, Repair of Artesian Well and Distribution of Bottled Water	
5	Representation Expense	Admin	Not Applicable					Internally Generated Funds	579,000.00		Snacks during seminar for new connection, Due dates, Board meeting and for other visitors.	
	Rent/Lease Expense	Admin		Not Applicable				Internally Generated Funds	324,000.00		This is intended for the payment of MBWD office building, office building (extension), and space (generator house) rentals.	
GRAND TOTAL	GRAND IOTAL							1 mids			generator nouse) remais.	

Prepared by:

MOILEN B. BALAORO Division Manager C - Admin.

Recommending Approval:

BAC Chairperson

DEXTER Q. ESCALA BAC Member

JULIUS DOMINADOR DAYAG JR. BAC Member

REX JOY ASTUDILLO BAC Member

BAC Member

32,733,295.04

84,250,000.00

[X] Approved Disapproved

Date: January 29, 2018

LEANIDA A. BALBIN

General Manager