

**METRO BANGUED WATER DISTRICT  
ANNUAL PROCUREMENT PLAN  
FOR THE CY 2018**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	MOOE	CO	Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing				
<b>I.</b>	<b>WATER SYSTEM IMPROVEMENT</b>										
1	Installation of 4 kms. (8") - Transmission Line (Phase 1)	Technical	Competitive Bidding				3rd Quarter	Internally Generated Funds		8,000,000.00	To mitigate the problem of the District in the near future re: shortage of water supply / to draw the remaining discharge of water (for the MBWD) per approved by the National Water Resources Board (NWRB)
2	Installation of 4 kms. (8") - Transmission Line (Phase 1)	Technical	Competitive Bidding				4th Quarter	Internally Generated Funds		4,000,000.00	To mitigate the problem of the District in the near future re: shortage of water supply / to draw the remaining discharge of water (for the MBWD) per approved by the National Water Resources Board (NWRB)
3	Installation of Distribution Line @ Calaba Area	Technical	Shopping				1st Quarter	Internally Generated Funds		850,000.00	For MBWD service extension/expansion program
4	Sitio Lengleg (Velasco, Tayum) Distribution Line	Technical	Shopping				2nd Quarter	Internally Generated Funds		469,000.00	For MBWD service extension/expansion program
5	Installation of Various Distribution Lines @ Bangued, Peñarrubia, Tayum, and Pidigan.	Technical	Competitive Bidding				1st Quarter	Internally Generated Funds		1,500,000.00	For MBWD service extension/expansion program
6	Installation of Various Distribution Lines @ Bangued, Peñarrubia, Tayum, and Pidigan.	Technical	Competitive Bidding				2nd Quarter	Internally Generated Funds		2,000,000.00	For MBWD service extension/expansion program
7	Installation of Various Distribution Lines @ Bangued, Peñarrubia, Tayum, and Pidigan.	Technical	Competitive Bidding				3rd Quarter	Internally Generated Funds		1,606,000.00	For MBWD service extension/expansion program
<b>II.</b>	<b>OFFICE BUILDING</b>										
1	Construction of New Office Building	Technical	Competitive Bidding				1st Quarter	Internally Generated Funds		11,500,000.00	For MBWD Personnel/employees' use.
2	Construction of New Office Building	Technical	Competitive Bidding				2nd Quarter	Internally Generated Funds		11,500,000.00	For MBWD Personnel/employees' use.
3	Construction of New Office Building	Technical	Competitive Bidding				3rd Quarter	Internally Generated Funds		11,500,000.00	For MBWD Personnel/employees' use.
4	Construction of New Office Building	Technical	Competitive Bidding				4th Quarter	Internally Generated Funds		11,500,000.00	For MBWD Personnel/employees' use.
<b>III.</b>	<b>ACQUISITION OF EQUIPMENTS/TOOLS/FIXTURES/VEHICLES/LAND</b>										
1	Pneumatic Breaker	Technical	Shopping				2nd Quarter	Internally Generated Funds		250,000.00	To be used for Concrete demolition re: Projects/Repair of Underground leaks, etc.
2	Tools (Plumbing)	Technical	Shopping				1st Quarter	Internally Generated Funds		200,000.00	For regular repairs/maintenance of Distribution Lines and Service Lines
3	Concrete Cutter	Technical	Shopping				4th Quarter	Internally Generated Funds		80,000.00	To be used for Concrete demolition re: Projects/Repair of Underground leaks, etc.
4	Compressor	Technical	Competitive Bidding				1st Quarter	Internally Generated Funds		1,500,000.00	To be used for Concrete demolition re: Projects/Repair of Underground leaks, etc.



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5	Aircon	Admin	Shopping	3rd Quarter				Internally Generated Funds		375,000.00	For Office Use.
6	Steel Filing Cabinet	Admin	Shopping	4th Quarter				Internally Generated Funds		20,000.00	For Office Use.
7	Office Computer	Admin	Shopping	3rd Quarter				Internally Generated Funds		128,000.00	For Office Use.
8	Printer	Admin	Shopping	3rd Quarter				Internally Generated Funds		20,000.00	For Office Use.
9	UPS	Admin	Shopping	3rd Quarter				Internally Generated Funds		12,000.00	For Office Use.
10	CPU Rated Power Supply	Admin	Shopping	3rd Quarter				Internally Generated Funds		20,000.00	For Office Use.
11	Grass Cutter	Technical	Shopping	3rd Quarter				Internally Generated Funds		20,000.00	For cleaning of surroundings of the Casamata MBWD Office and at Lusuac MBWD Compound
12	Furnitures and Fixtures	Technical	Shopping	4th Quarter				Internally Generated Funds		700,000.00	For the New Office Building
13	Lot for Septage Project	Technical	Competitive Bidding	3rd Quarter				Internally Generated Funds		10,000,000.00	as per Water District's mandate to construct septage facility
14	SCADA System	Technical	Competitive Bidding	4th Quarter				Internally Generated Funds		5,000,000.00	For MBWD Technical Division monitoring and system upgrading
15	ISO 2015 Certification	Technical	Competitive Bidding	2nd Quarter				Internally Generated Funds		1,500,000.00	To be certified as an organization which consistently provides services that meet customer and applicable statutory and regulatory requirements.
IV.	CHEMICAL, FILTERING AND LABORATORY										
1	Gas - 2.50 cylinder per month	Technical	Shopping	Quarterly				Internally Generated Funds	510,000.00		For water Disinfection
2	Granular- one drum per semester	Technical	Shopping	Quarterly				Internally Generated Funds	17,000.00		For water Disinfection
3	Bacteriological Test	Technical	Not Applicable					Internally Generated Funds	114,000.00		For Water Testing to ensure quality of water
4	Annual chemical/physical water analysis	Technical	Not Applicable					Internally Generated Funds	2,000.00		For Water Testing to ensure quality of water
5	Chlorine Residual Test	Technical	Not Applicable					Internally Generated Funds	190,080.00		For Water Testing to ensure quality of water
V.	MATERIALS & FITTINGS FOR OPERATION										
1	Maintenance of Transmission and Distribution Mains	Technical	Competitive Bidding	Not Applicable: To be procured by Administrative Division as delegated by the BAC				Internally Generated Funds	2,743,200.00		Procurement of various supplies and materials needed for the day to day requirements of MBWD; including Laborers/Job Order Employees



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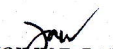
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1	Customer Account Expense-Meter Reading	Commercial	Not Applicable					Internally Generated Funds	105,600.00		Payment for the Job Order Employees of MBWD
2	Customer Account Expense-Customer Record	Commercial	Not Applicable					Internally Generated Funds	594,000.00		Payment for the Job Order Employees of MBWD
3	Administrative and General Salaries	Admin	Not Applicable					Internally Generated Funds	594,000.00		Payment for the Job Order Employees of MBWD
XI.	SECURITY SERVICES										
1	Security Services	Admin	Not Applicable					Internally Generated Funds	1,776,000.00		For Security Purposes
XII.	COMMUNICATION										
1	Postage and Deliveries	Admin	Not Applicable					Internally Generated Funds	30,000.00		Postage and Delivery Fees for the requirements of MBWD
2	Telephone Expenses - Landline	Admin	Not Applicable					Internally Generated Funds	78,000.00		This is intended to provide communication link services to MBWD office
3	Telephone Expenses - Mobile	Admin	Not Applicable					Internally Generated Funds	158,400.00		Load Allowance for the 18 MBWD employees and BODs. And Load for the Data Logger.
4	Internet Expense	Admin	Not Applicable					Internally Generated Funds	120,000.00		Internet Services at MBWD Office.
XIII.	ADVERTISING, PROMOTIONAL AND MARKETING	Admin	Not Applicable					Internally Generated Funds	723,000.00		Radio plugs and newsletters(DZPA), BAC Advertisements and Advertisements on other News Letters
XIV.	INSURANCE PREMIUMS AND OTHER FEES										
1	Insurance Premiums	Admin	Not Applicable					Internally Generated Funds	318,000.00		Payment for the Annual Insurance of MBWD Buildings and Vehicles
2	Franchise Tax (2% of Sales)	Admin	Not Applicable					Internally Generated Funds	1,320,000.00		Annual payment of fees to BIR
3	1% Share for the utilization of natural resources ( For 2016 and 2017)	Admin	Not Applicable					Internally Generated Funds	1,320,000.00		Annual payment ( For the years 2016 and 2017)
4	Registration Fees of Motor Vehicles	Admin	Not Applicable					Internally Generated Funds	51,900.00		Annual payment for the registration of MBWD Motor Vehicles
5	Real Property Tax	Admin	Not Applicable					Internally Generated Funds	10,000.00		Annual Taxes
6	Fidelity Bond	Admin	Not Applicable					Internally Generated Funds	100,000.00		Annual payment
7	Extraordinary and Miscellaneous Expenses	Admin	Not Applicable					Internally Generated Funds	115,020.00		GM's extraordinary allowance
8	Membership Dues and Contributions to Organizations (For 2017 & 2018)	Admin	Not Applicable					Internally Generated Funds	115,800.00		Annual water charges by regulating authorities (For the years 2017 and 2018)

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9	Other Financial Charges	Admin	Not Applicable					Internally Generated Funds	2,400.00			Imposed charges to MBWD by Banks and other Institutions.
XV.	OTHER MAINTENANCE AND OPERATING EXPENSES	Admin	Not Applicable					Internally Generated Funds	5,230,000.00			This is intended for GM's Discretionary Fund, Anniversary Expenses, Christmas Program and Other OMOE.
XVI.	OTHERS											
1	Other Personnel Benefits	Admin	Not Applicable					Internally Generated Funds	2,338,845.04			Program on Awards and Incentives for Excellence (PRAISE), Gender Development and Loyalty Award.
2	Travel Expenses	Admin	Not Applicable					Internally Generated Funds	2,246,000.00			Travelling Expenses for MBWD Management Staff and Personnel on their Official Business
3	Training and Scholarship Expense	Admin	Not Applicable					Internally Generated Funds	420,000.00			Registration Fees of Executives, officers and employees in attending seminars, trainings and conferences inside and outside the area and cost of various materials and handouts needed during the said events.
4	Donations	Admin	Not Applicable					Internally Generated Funds	938,500.00			Donations for charitable, religious and other contributions, Water consumption of 50 Drinking Fountains, Corporate Social Responsibility Program, Repair of Artesian Well and Distribution of Bottled Water
5	Representation Expense	Admin	Not Applicable					Internally Generated Funds	579,000.00			Snacks during seminar for new connection, Due dates, Board meeting and for other visitors.
6	Rent/Lease Expense	Admin	Not Applicable					Internally Generated Funds	324,000.00			This is intended for the payment of MBWD office building, office building (extension), and space (generator house) rentals.
	GRAND TOTAL								32,733,295.04	84,250,000.00		

Prepared by:


  
MOILEN B. BALAORO  
Division Manager C - Admin.

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[ ] Disapproved

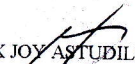
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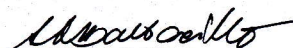
Recommending Approval:

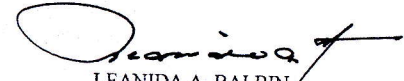
  
CHARO DENNIS A. FRANCISCO  
BAC Chairperson

  
DEXTER Q. ESCALA  
BAC Member

  
JULIUS DOMINADOR DAYAG JR.  
BAC Member

  
REX JOY ASTUDILLO  
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LEANIDA A. BALBIN  
General Manager